

**Minutes of the meeting held at the  
Woodhouse Library, Skelton Lane, Woodhouse,  
Facilitated by the Woodhouse & District Community Forum  
Thursday 16<sup>th</sup> June 2016**

**Attendees**

Alan Charlesworth (Chair), Kathryn Taylor, Liz Turton, Graham Postello, Cllr Jackie Satur, Ray Satur MBE, Mike Peat, Andrew Watson (Salvation Army), Lynn Woodhead, Anne Kennedy, Pauline Outram, Pauline Kilner, Craig Holmes (PCSO), Mick Mathews, Richard Howarth, Maxine Howarth, Rosie Oxley, Christine Colley, John Colley

**Apologies:** Howard Constable, Cllr Mick Rooney, Peter Wolstenholme, Ann Deeley, Margaret Wheeler, Joan Longstone-Hull

**1. Welcome & Introductions**

**2. Minutes of last meeting & matters arising**

Mike Peat attended last meeting - missed off the attendees list.

**3. Updates**

**South Yorkshire Police**

- Arrest linked to recent burglaries
- Arrest of suspect of sexual assault in village (Grange Lane).
- Allotment broken into - do not leave power tools.
- Vans also targeted for tools.
- Reports of motor bikes reduced.
- Marker pens - used to mark valuables with house number and postcode.
- Issue with street drinking and drug taking.
- Concern was raised regarding residents of St. Anne's Hostel being seen drinking and drug taking outside the premises with little evidence of staff intervention. There is also an issue of noise with regards to residents loitering outside the premises and it is suspected that drug dealing is being undertaken. Cllr Jackie Satur is to contact St. Anne's with this issue. PCSO Holmes asked that any information (i.e. vehicle licence plate numbers) be forwarded to SYP and call 101.
- Heavy good vehicles on Sheffield Road - believe there is a sign to limit such vehicles on this road?

**Andrew Watson (Salvation Army) Report**

- Weekly activities - numbers good.
- Will lose placement students and volunteers. 13+ group supported by Sheffield Futures Youth Workers - resources run out on 30<sup>th</sup> June.
- Problem with young people from outside the area coming to Woodhouse. Hope to prevent issues before they arise with the help of the PCSOs.
- Funding bids for Youth Workers - 1 under consideration.

- Film project highlighting the consequences of crime going well.
- Event on Queen Elizabeth II fields.
- City School summer holiday club for one week. Climbing tower on 27<sup>th</sup> July on Waterslacks.
- Employment Centre - 947 adults helped during last year; supported by volunteers with access to 8 laptops.
- Young person conservation project run by Westfield for ages 11 up.

### **Neighbourhood Watch**

- Attended the Patient Forum. Doctors and housing officer (Richard England) identified growing problem of patients demanding prescription drugs and big dealers taking over from smaller pushers and dealers. Concern that this is becoming a big problem. It was suggested to re-introduce the DAAT meetings which were successful in bringing together main agencies for tackling drug & alcohol mis-use.
- Update on rip-off by text/being charged for unwanted games/vouchers - a partial refund was obtained for a customer when the company was called to complain. Report Spam to Information Commissioner's Office and report it to your network provider for free - forward it to 7727 (spells SPAM on your phone)
- who-called.co.uk to find out who has called when unrecognised numbers appear on your phone.

## **4. Reports**

**a) Trustees** - No trustees meeting.

### **b) Project Development and Learning Champions**

- 30<sup>th</sup> June hosted a Health Network Meeting with GPs and Organisations on 30<sup>th</sup> June.
- Kathryn also attended the Patient Forum where Also discussed was the penalties for claiming free prescriptions if found to be ineligible. It is important to check your eligibility as the fine is up to £100 plus the cost of the prescription.
- Quality Standard due for renewal this month. We have re-applied and have been given details required for eligibility and expect a telephone interview shortly.
- Will be attending Handsworth Grange Parent's evening on 11<sup>th</sup> July to promote the Forum's activities and increase our profile.
- Activities for the Healthy schools initiative attending Reignhead and Shortbrook this term.
- Please see separate Learning Champion Report.
- Strawberries & Cream Tea Event at the Library on 2<sup>nd</sup> July from 12.30 pm - 3 pm with lucky dip and raffle prizes.
- New Tai Chi class on Friday evenings.
- Health Trainer running Free Weight Management sessions in Woodhouse library and Com.Unity.
- History Walk on 27<sup>th</sup> June.
- Garden Project - Victoria Allotment on Sheffield Road. Dig and Natter and Can You Dig It groups.

c) **Youth Forum** - Woodhouse Carnival was a great day and was really well organised. The Forum would like to thank Jack for all his work.

d) **Publicity** - no report as Peter sent his apologies

**7. Councillors' Information Session**

- Question re the age limit of tenants of ground floor flats? There is no age limit. Council unable to leave properties empty in order to save them for people with disabilities or of a particular age.
- No information about the Persimmon Homes on Bighton Road. At this point there is only outline planning permission.
- New 20mph speed limit due.
- Cllr Jackie Satur to approach St. Anne's Hostel management to put to them the concerns about the service users and possible drug dealing being undertaken in full view of residents and passers-by.
- There will be new street lights and the road will be recovered in tarmac new near the Angel Pub.

**7. A.O.B**

- Friends of Tannery Park mini sports day on 21<sup>st</sup> June and Fun Day on 9<sup>th</sup> July 11 - 3pm.

**8. Time and date of next meeting:**

21<sup>st</sup> July 2016 at 7pm following the AGM at 6.15 pm.



**ANNUAL GENERAL MEETING**  
**OF THE WOODHOUSE & DISTRICT COMMUNITY FORUM**  
**WOODHOUSE LIBRARY, SKELTON LANE**  
**ON THURSDAY 21<sup>st</sup> JULY 2016 AT 6.15 PM**

**AGENDA**

1. Welcome, Refreshments and Introductions
2. Minutes of last AGM on 16th July 2015 & matters arising
3. Appointment of Tellers
4. Annual Reports:
  - Chairman – Howard Constable
  - Treasurer Report – Company Secretary (Graham Postello)
  - Project Development – Kathryn Taylor
5. Retirement and Election of Trustees
6. Appointment of Auditors
7. AOB

**Open meeting to follow AGM**

1. Minutes and matters arising of monthly meeting held in June.
2. Guest Speaker – David Peers, St Anne's Hostel
3. Updates from PCSOs, Salvation Army Community Youth Worker & Neighbourhood Watch
4. Reports:
  - Trustees
  - Project Development and Learning Champions
  - Youth Forum
  - Publicity
5. Councillors' Information Session
6. Any Other Business
7. Date and Time of Next Meeting      15<sup>th</sup> September 2016 at 7pm



## **South East Learning Champions**

4 Community Learning Champions in the south east of Sheffield covering a large area from Handworth, Woodhouse and Woodhouse Mill to Westfield, Mosborough, Beighton, including Birley, Hackenthorpe and Frecheville.

We link with Community organisations in the area and visit groups in these communities to promote adult learning.

Amongst the organisations we liaise with are Sheffield City Council, the local TARAs, Churches, Schools, Police, Neighbourhood watch, Councillors and WEA. We are also in regular contact with groups not affiliated to any organisation like Friends of Shirtcliffe Wood, Friends of Tannery Park and Friends of Handsworth.

We visit groups to promote the adult learning and the health activities that we provide/facilitate. We can provide activities and courses in the local venues which benefit the participants as they feel safe and secure in the areas that they know and have easy access to.

We run approximately 12 adult learning activities per term across the South East. These activities range from low level engagement and to accredited ICT as well as maths and English. This is a learner led activities which is designed to give the learner the correct Information, Advice and Guidance needed to ensure that they are on the appropriate pathway for their personal journey. We have engaged with over 350 people for the academic year 2015/2016. Most of these attended one or more of the adult learning activities. Where we are unable to provide the appropriate activity, we will signpost to other organisations or groups.

As we have knowledge of our communities we have been able to build up a picture of the availability of services/activities which we are able to use to give those we come into contact with. i.e. Yoga.

Some of our learners come to us to gain qualifications in order to improve their chances of employment. We are proud of the successes each of these learners has achieved from the moment of first contact (IAG) to where their journey takes them.

Many of our learners are elderly or low level learners and their learning journey is for other reasons other than employment or qualification. The social side of taking part in learning is extremely important for many. Their sense of wellbeing and personal achievement is sometimes hard to quantify but is no less important than accreditation. Keeping their mind active and learning new skills as well as making new friends are amongst the top reasons why many join adult learning classes in our area.

We take safeguarding and the welfare of our learners seriously and we are therefore first aid trained and undertake safeguarding training as well as being CRB checked. We give our learners a progression action plan which gives options for where to access more information and a Keep Safe Online business card. This is just an underpinning of what they told in class.

**AN OPEN MEETING OF THE  
THE WOODHOUSE & DISTRICT COMMUNITY FORUM  
WOODHOUSE LIBRARY, SKELTON LANE  
ON THURSDAY 16<sup>TH</sup> JUNE 2016 AT 7 PM**

**AGENDA**

8. Welcome, Apologies and Introductions
9. Minutes and Matters Arising of meeting held on  
*19<sup>th</sup> May 2016*
10. Updates:
  - PCSO's
  - Community Youth Workers – Salvation Army
  - Neighbourhood Watch – Graham Postello
11. Reports:
  - a) Trustees
  - b) Project Development and Learning Champions
  - c) Youth Forum
  - d) Publicity
12. Councillors' Information Session
13. Any Other Business
14. Date and Time of Next Meeting  
AGM 21<sup>st</sup> July 2016 at 6.30pm followed by open  
meeting at 7 pm